

ABSTAIN --- none

Given the tie vote, the Chairman exercises his 2-vote tie-breaking privilege and cast a second YES vote.

MOTION APPROVED

Since there was no time remaining, the Chairman indicated he would send out an E-Mail calling for a virtual vote on adopting the ACLS Finance Policy and inserting it into the by-law amendment

NEXT MEETING

Date to be determined

ADJOURN (Meeting adjourned at 5:10 p.m.)

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ACTON CHINESE LANGUAGE SCHOOL BOARD MEETING

Special Board Meeting (4 ABRHS Scholarship Funding Source)

SUNDAY, MARCH 29, 2009

Room 314 (Acton Chinese Language School)

Acton, Massachusetts 01720

Minutes Prepared By Dick Calandrella
Recording Secretary

AGENDA (Meeting began at 4:11 p.m.)

This Special ACLS Board Meeting was called by Principal Hanlan Liu to discuss funding sources for the 4 ACLS Scholarships to be presented to ABRHS students at June 2009 Graduation Ceremony

Members present were: Dick Calandrella / Judy Holmes / Xuan Kong / Hanlan Liu / Yang Liu / Lingya Zhou / Michelle Deng / Fugen Li

Also present was: Jianguo Wang (Vice Principal ACLS)

NOTE: ACLS Board Chairman Bob Xiong was not present but had arranged in advance for Recording Secretary Dick Calandrella to chair this meeting.

After much discussion, six possible funding sources were proposed and evaluated. A show of hands determined which ones would move forward for official vote.

1. (2 Votes) Bob Xiong's \$2,000 personal pledge
2. (5 Votes) \$1,000 from ACLS Long-Term Fund interest plus fund raising from Disney ticket sales and ACLS Book sale and other fund raising sources
3. (0 Votes) \$1,000 from Long-Term Fund interest plus \$1,000 from Bob Xiong's pledge
4. (2 Votes) Personal donations from each ACLS Board member
5. (4 Votes) \$2,000 from ACLS Long-Term Fund interest
6. (3 Votes) \$1,900 from ACLS Long-Term Fund interest plus \$100 from fund raising

Since #2 received the majority show of hands it was proposed as the official motion.

MOTION: Xuan Kong moves and Hanlan Liu seconds a motion to "lift the moratorium on the Long-Term Fund to specifically withdraw \$1,000 from interest then close the moratorium on the Long-Term with the said \$1,000 to be combined with \$1,000 proceeds from the sale of Disney tickets and proceeds from the Book Sale and proceeds from other fund raising sources if required to provide \$2,000 to fund 4 \$500 ACLS Scholarships for graduating seniors from ABRHS at the June 2009 Graduation Ceremony."

YES (5) --- Xuan Kong / Hanlan Liu / Yang Liu / Judy Holmes / Michelle Deng

NO: (1) --- Dick Calandrella

ABSTAIN: Fugen Li / Lingya Zhou

MOTION APPROVED

NEXT MEETING (date to be determined)

ADJOURNED 4:59 p.m.

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ACTON CHINESE LANGUAGE SCHOOL BOARD MEETING

Special Board Meeting (Bylaw Discussion)

SUNDAY, MARCH 1, 2009

Dick Calandrella's Home --- 16 Notre Dame Road
Acton, Massachusetts 01720

Minutes prepared by Dick Calandrella
Recording Secretary

AGENDA (Meeting began at 7:30 p.m.)

This Special ACLS Board meeting was called to discuss the revisions to the ACLS original 2004 Bylaw.

Documents used in this meeting were V6 of the revised ACLS Bylaw, and the original 2004 version of the ACLS Bylaw.

Members present were: Bob Xiong / Michelle Deng / Judy Holmes / Hanlan Liu / Xuan Kong / Fugen Li / Dick Calandrella

Members excused were: Yang Liu / Lingya Zhou.

REGULAR BUSINESS

MOTION: Xuan Kong moves and Michelle Deng seconds a motion to replace Article IV Section 9 of the original 2004 ACLS Bylaw with revised ACLS Bylaw Version 6 Article IV Section 13.

YES (1) --- Xuan Kong

NO (5) --- Hanlan Liu / Dick Calandrella / Judy Holmes / Michelle Deng / Bob Xiong

ABSTAIN (1) --- Fugen Li

MOTION NOT APPROVED

MOTION: Michelle Deng moves and Judy Holmes seconds a motion to amend the wording in segment (a) to: "The Board of Directors shall consist of 9 positions, at least 5 of which must be filled. The Principal and the Parent Council Chair shall automatically be members of the Board. The other Board members must be elected." And in segment (b) "The elected Board member's term shall be staggered to provide leadership continuity. Every year, 3 or 4 Board positions shall be filled by election."

YES (5) --- Bob Xiong / Michelle Deng / Judy Holmes / Fugen Li / Hanlan Liu

NO (1) ---- Dick Calandrella

ABSTAIN (1) --- Xuan Kong

MOTION APPROVED

MOTION: Bob Xiong moves and Dick Calandrella seconds a motion to accept segments (d) and (e). Motion is withdrawn before discussion.

MOTION: Hanlan Liu moves and Fugen Li seconds a motion to insert in segment (d) the words "shall have at least 1 year of experience in school activities." Segment (d) now reads "The candidates for the Board of Directors shall have at least 1 year of experience in school activities, shall be members age 18 or older and they can be self-nominated or nominated by any other member age 18 or older. All candidate nominations are submitted to the Parent Council Chairman who presents them to the General Assembly for election."

YES (3) --- Hanlan Liu / Fugen Li / Judy Holmes

NO (2)) --- Bob Xiong Dick Calandrella

ABSTAIN (2) Michelle Deng / Xuan Kong

MOTION APPROVED

MOTION: Dick Calandrella moves and Hanlan Liu seconds a motion to change the words in the second sentence in segment (a) to “The Principal, the Parent Council Chairman, and a representative from the Chinese as a Second Language Program shall automatically be members of the Board.”

YES (6) Hanlan Liu / Michelle Deng / Dick Calandrella / Xuan Kong / Fugen Li / Bob Xiong

NO (0)

ABSTAIN (0).

MOTION APPROVED UNANIMOUSLY

MOTION: Bob Xiong moves and Hanlan Liu seconds a motion to replace Article IV Section 9 of the original 2004 ACLS Bylaw by an amendment which is Article IV Section 13 of the Revised ACLS Bylaw Version 6 as adopted at the March 1, 2009 Special ACLS Board meeting.

YES (6) --- Michelle Deng / Hanlan Liu / Xuan Kong / Bob Xiong / Fugen Li / Dick Calandrella

NO (0)

ABSTAIN (0)

MOTION APPROVED UNANIMOUSLY

NEXT MEETING (date to be determined)

ADJOURN (Meeting adjourned at 10:49 p.m.)

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ACTON CHINESE LANGUAGE SCHOOL BOARD MEETING

Regular Board Meeting

SUNDAY, FEBRUARY 8, 2009

Lexington Drive Clubhouse --- Lexington Drive

Acton, Massachusetts 01720

Minutes prepared by Bob Xiong
President

Hi Dick,

Five board members were at the meeting. (Hanlan, Xuan, Fugen, Lingya, Bob)
One decision was made at the meeting, i.e. unanimous approval of the school budget for the spring semester

YES (5) --- Hanlan Liu / Xuan Kong / Fugen Li / Lingya Zhou / Bob Xiong
NO (0)
ABSTAIN (0)
MOTION APPROVED UNANIMOUSLY

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ACTON CHINESE LANGUAGE SCHOOL BOARD MEETING

Special Board Meeting

SUNDAY, NOVEMBER 23, 2008

Acton Chinese Language School --- Grey Junior High School (Room 403 & 501)
Acton, Massachusetts 01720

Minutes prepared by Dick Calandrella
Recording Secretary

Board members present were: Bob Xiong, Lingya Zhou, Yang Liu, Judy Holmes, Fugen Li, Hanlan Liu, Dick Calandrella

AGENDA (Meeting began at 2:20 p.m.

This special meeting is a continuance from the November 16, 2008 special meeting to complete discussion of the revision and updating of the ACLS Bylaw in preparation for a special public seminar scheduled for December 7, 2008

Discussion focused on Articles about School Administration and Parent Council

Consensus was reached for Bylaw copy to be presented on December 7, 2008

NEXT MEETING

The next regular ACLS Board meeting date is to be determined.

Members of the ACLS Board will participate in a special ACLS seminar on December 7, 2008

ADJOURN (Meeting adjourned at 4:50 p.m.

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ACTON CHINESE LANGUAGE SCHOOL BOARD MEETING

Special Board Meeting (ACLS Bylaw)

SUNDAY, NOVEMBER 16, 2008

Dick Calandrella's Home --- 16 Notre Dame Road
Acton, Massachusetts 01720

Minutes prepared by Dick Calandrella
Recording Secretary

ACLS Members attending: Bob Xiong / Lingya Zhou / Judy Holmes / Michelle Deng /
Xuan Kong / Fugen Li / Dick Calandrella
ACLS Members excused: Yang Liu / Hanlan Liu

AGENDA (Meeting began at 7:20 p.m.)

This special meeting was called to discuss revisions to the ACLS Bylaw

There was much discussion about how to proceed and what to focus on.

Eventually, the Articles on Mission, Organization, General Assembly Meeting, and
Board of Directors were covered and consensus of language was reached.

It was agreed to call another Special Meeting to cover the remaining Articles --- School
Administration, Parent Council, School Finance, Amendment and Indemnification

NEXT MEETING

Sunday, November 23, 2008 at 7:00 p.m. at Dick Calandrella's home – 16 Notre Dame
Road, Acton

ADJOURN (Meeting adjourned at 10:23 p.m.)

ACTON CHINESE LANGUAGE SCHOOL BOARD MEETING

Regular Board Meeting

SUNDAY, OCTOBER 19, 2008

Dick Calandrella's Home --- 16 Notre Dame Road
Acton, Massachusetts 01720

Minutes prepared by Dick Calandrella
Recording Secretary

This regular ACLS Board meeting --- the second meeting of the Fall semester for the 2008-2009 school year --- was called to order at 7:20 p.m. on Sunday, October 19, 2008 at Board member Dick Calandrella's home (16 Notre Dame Road, Acton, MA 01720).

Board members present were: Bob Xiong / Dick Calandrella / Michelle Deng / Judy Holmes / Xuan Kong / Fugen Li / Hanlan Liu (Principal) / Lingya Zhou
Excused were: Yang Liu

AGENDA

Items below are listed in the order received by the Chairman, and a majority vote will be taken to determine the order of discussion at this meeting. Depending on the vote, not all items may be placed on the meeting agenda.

--- Bob Xiong has given notice that he will move to disclose ACLS's financial status by posting its certified Financial Reports on the ACLS Web site.

--- Bob Xiong has given notice that he will move to post ACLS's Finance Policy on the ACLS Web site.

--- Bob Xiong has given notice that the Board reviews the revised ACLS Bylaw drafted by the Bylaw Committee.

--- Xuan Kong has given notice that the Board discusses the ACLS long-term fund policy.

NOTE --- all above items adopted for discussion

APPROVAL OF PREVIOUS MINUTES

There was much discussion about how much detailed information was to be recorded in the meeting minutes. This resulted in the following motion.

MOTION: Hanlan Liu moved and Xuan Kong seconded motion to add more details to meeting minutes in case of the Chairman double vote.

YES (3) --- Xuan Kong / Hanlan Liu / Judy Holmes

NO (4) --- Bob Xiong / Michelle Deng / Lingya Zhou / Dick Calandrella

ABSTAIN (1) Fugen Li

MOTION NOT APPROVED

MOTION: Xuan Kong moved and Judy Holmes seconded motion to approve the August 24, 2008 regular ACLS Board meeting minutes as amended.

MOTION APPROVED UNANIMOUSLY

MOTION: Xuan Kong moved and Dick Calandrella seconded motion to approve the September 21, 2008 special ACLS Board meeting minutes as amended.

MOTION APPROVED UNANIMOUSLY

REPORTS

Principal Report --- Hanlan Liu handed out 4-page paper dated October 19, 2008 and titled: "School Operation Update to ACLS board meeting on October 19, 2008" It contained segments providing an overall view with other segments titled: Personal / 2008-2009 School new initiative / Finance and accounting / Community reach-out efforts / Principal's two requests for board members to consider in the next 1-2 months / Operating Fund Profit & Loss Statement YTD October 18, 2008 (Fall Semester 2008) / sample ACLS Reimbursement Form. Hanlan's report was interrupted for a period of time involving comment and report on ACLS school security and possible relocation. Report then resumes after motions completed on relocation search. Paper placed on file.

Comment about ACLS Security --- Dick Calandrella talks about issues of security and good order observed with Custodian Bob Daley at ACLS that afternoon (October 19, 2008). Long discussion ensued. Hanlan Liu suggests handbook for teachers might be done. Dick Calandrella commits to sending detailed E-Mail outlining all the issues to Hanlan Liu (ACLS Principal) and Fugen Li (Director of ACLS Security).

ACLS Relocation Report --- Hanlan Liu says several options to consider --- move to other space, not just High School space / cap on enrollment / lengthen school day are some. Comment made that this is long-term objective and Board should be involved. Xuan Kong, Judy Holmes and Dick Calandrella are already members of the Relocation Committee. Much discussion ensues. Further study is recommended and further action should actively continue to resolve this item.

MOTION: Dick Calandrella moves and Bob Xiong seconds motion that the Board Public Relations/Community Relations Committee take the lead to work with the ACLS Principal to look for alternative space for future school growth. During discussion, Michelle Deng suggests modification (see next).

MOTION (modified): Michelle Deng moves and Bob Xiong seconds motion that the Board Public Relations/Community Relations Committee work with the current ACLS Relocation Committee to look for alternative space for future school growth.

YES (5) --- Bob Xiong / Michelle Deng / Lingya Zhou / Fugen Li / Dick Calandrella

NO (2) --- Xuan Kong / Hanlan Liu

ABSTAIN (1) --- Judy Holmes.

MOTION APPROVED

Chairman Report --- Bob Xiong notes he mailed Sichuan Earthquake donation check to American Red Cross.

Finance Committee Report --- Xuan Kong discusses letter from ABSAF requesting support. Xuan Kong reports on balance in long-term fund, expenses spent and possible interest to be earned. Michelle Deng suggests parents be informed about long-term fund status.

Book Selection Committee Report --- Michelle Deng reports about Book Selection Committee and says a time and format must be established to hand over books to the Memorial Library Foundation.

Public Relations/Community Relations Committee Report --- Michelle Deng also reports that she resigns as Chair of the PR/CR Committee in keeping with her resignation from the ACLS Board effective October 19, 2008. Board accepts her resignation with gratitude and regret.

Parent Council Report --- Fugen Li reports briefly on Parent Council status.

UNFINISHED BUSINESS

Bob Xiong asks rhetorical question about should future ACLS Board meetings be open to the public. Much discussion ensues with general consensus being yes, but with conditions. Other forms of openness to parents and public also discussed. Suggestion made to form a task force to discuss open meeting format and guidelines and then make concrete proposal to the Board.

None of the original Agenda items listed above were discussed because meeting time was taken to discuss and vote on the other items noted above.

NEW BUSINESS

None discussed.

DATE FOR NEXT MEETING

Date is set as Sunday, February 8, 2009 --- time and place to be determined

ADJOURN

Meeting adjourned at 10:22 p.m.

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-END-

