

ACTON CHINESE LANGUAGE SCHOOL

ACLS BOARD OF DIRECTORS --- VIRTUAL MEETING MINUTES

(Prepared by Dick Calandrella – Recording Secretary)

APPROVED BY THE ACLS BOARD OF DIRECTORS --- JUNE 17, 2009

VIRTUAL BOARD BILL --- JUNE 9, 2009 & JUNE 17, 2009 --- COMPLETED

MOTION (Bob Xiong) moves / Second by (Dick Calandrella) that the ACLS Board of Directors approve the meeting minutes attached in this E-Mail entitled “ACLS BOARD MEETING MINUTES .doc and ACLS BOARD VIRTUAL MEETING MINUTES.doc”

NOTE --- On June 17, 2009 Chairman Bob Xiong sent newly updated versions entitled “ACLS BOARD MEETING MINUTES – 17JUN09.doc and ACLS BOARD VIRTUAL MEETING MINUTES – 17JUN 09.doc to the entire ACLS Board. The vote below reflects the minutes sent on June 17, 2009.

YES (5) --- Michelle Deng / Dick Calandrella / Lingya Zhou / Bob Xiong / Judy Holmes

NO ()

ABSTAIN ()

NO VOTE ()

MOTION APPROVED

VIRTUAL BOARD BILL --- June 7, 2009 --- COMPLETED

MOTION (Fugen Li) moves / Second by (Judy Holmes) --- On May 11, 2009 Fugen Li moved “to approve XXX as Hanlan’s bonus for ACLS principal in Spring 2008-2009 semester.

Yes (6) --- Fugen Li / Lingya Zhou / Judy Holmes / Michelle Deng / Yang Liu / Dick Calandrella

No (0)

Abstain (0)

No Vote (0)

MOTION APPROVED

VIRTUAL BOARD BILL --- June 7, 2009 --- COMPLETED

MOTION (Bob Xiong) moves / Second by (Fugen Li) --- On June 7, 2009 Bob Xiong moved “that the ACLS Board of Directors approve Jianguo Wang’s (ACLS Principal 2009-2010) nomination of Jianying Shi as the ACLS Vice Principal 2009-2010.

Yes (8) --- Fugen Li / Hanlan Liu / Judy Holmes / Lingya Zhou / Yang Liu / Dick Calandrella / Michelle Deng / Bob Xiong

No (0)

Abstain (0)

No Vote (0)

MOTION APPROVED

VIRTUAL BOARD BILL --- May 11, 2009 --- COMPLETED

MOTION (Hanlan Liu) moves / Second by (Fugen Li) On May 11, 2009 Hanlan moved “to approve purchase of dedicated computer for future Principal usage in the amount of \$1,000 or less. Bob later suggested in an E-Mail that the motion be amended to include the source of funding. This was not done.

Yes (6) --- Michelle Deng / Judy Holmes / Lingya Zhou / Fugen Li / Yang Liu / Dick Calandrella

No (0)

Abstain (1) --- Bob Xiong

No Vote (1) --- Hanlan Liu

MOTION APPROVED

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VIRTUAL BOARD BILL --- April 30, 2009 --- COMPLETED

MOTION 1 (Bob Xiong) moves / Second by (Hanlan Liu) --- to appoint Jianguo Wang as the ACLS Principal for the 2009-2010 school year.

MOTION 2 --- to suspend the ACLS bylaw Article V, 12(e) "The vice principal shall be nominated by the Principal and approved by the Board. If Principal quits before the end of a school year, Vice Principal takes over the Principal position." to allow the ACLS Board to consider Motion 3 below.

MOTION 3 --- that the ACLS Board authorizes Principal-elect Jianguo Wang to submit his nomination of the ACLS Vice Principal for the Board's approval.

MOTION 1

Yes (7) --- Dick Calandrella / Lingya Zhou / Fugen Li / Judy Holmes / Michelle Deng / Yang Liu / Bob Xiong

No (0)

Abstain (0)

No Vote (1) --- Hanlan Liu

MOTION 1 APPROVED

MOTION 2 (the following either voted No, Abstained, or felt Motion 2 not necessary) --- Dick Calandrella / Lingya Zhou / Fugen Li / Judy Holmes / Michelle Deng / Yang Liu

MOTION 3 (the following either voted No, Abstained, or felt Motion 3 not necessary) --- Dick Calandrella / Lingya Zhou / Fugen Li / Judy Holmes / Michelle Deng / Yang Liu

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VIRTUAL BOARD BILL --- April 13, 2009--- COMPLETED

MOTION (Michelle Deng) moves / Second by (Bob Xiong) --- to place the school finance as part of bylaw amendment #2 (version 2). "The ACLS financial operation shall be governed by the ACLS Finance Policy. A Financial Report for each fiscal year shall be timely prepared by a Certified Public Accountant (CPA) and shall be made public online to all members as it becomes available. The accounting book audited by a CPA shall be made available for all members to inspect upon request in accordance with applicable laws."

Yes (5) --- Bob Xiong – Dick Calandrella – Judy Holmes – Lingya Zhou – Michelle Deng

No --- (0)

Abstain (3) --- Fugen Li / Yang Liu

No Vote (1) --- Hanlan Liu

MOTION APPROVED

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VIRTUAL BOARD Bill --- March 13, 2009 --- COMPLETED

MOTION (Dick Calandrella) moves / Second by (Bob Xiong) --- that the ACLS Board approve the one-time lifting of the moratorium on the ACLS Long Term Fund for the specific purpose of withdrawing \$2,000 to fund 4 ACLS scholarships to be presented to qualified ABRHS students at the June 2009 ABRHS Graduation Ceremony and that the Long Term Fund moratorium then be immediately re-instated pending further discussion of its ultimate use."

Yes --- Bob – Dick – Lingya
No ---- Fugen – Judy – Xuan – Yang – Hanlan
Abstain – Michelle

MOTION NOT APPROVED

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VIRTUAL BOARD BILL #12 --- February 9, 2009 --- Accurate according to E-Mails found

MOTION (Bob Xiong) moves / Second by (Dick Calandrella) --- to post the ACLS finance policy, the current year's and the previous year's certified financial report on the ACLS website

Yes () --- Bob Xiong / Dick Calandrella

No

Abstain (1) --- Xuan Kong

No Vote

MOTION

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VIRTUAL BOARD BILL --- January 15, 2009 --- No Second Found

MOTION (Xuan Kong) moves / Second by (XXX) that the finance subcommittee recommends that (1) Bonus for ACLS principal for Fall 2008-09 semester is set at \$XXX [This is the same amount as last year's principal's bonus], and (2) Weekly compensation rate for Spring semester remains the same as Fall semester at \$XX per week.

Yes (7) --- Bob Xiong / Fugen Li / Dick Calandrella / Xuan Kong / Michelle Deng / Judy Holmes / Lingya Zhou

No

Abstain (1) Yang Liu

MOTION APPROVED

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VIRTUAL BOARD BILL #11--- January 14, 2009 --- No Second Found - / Note 2 #11s

MOTION (Bob Xiong) moves / Second by (XXX) --- to approve the formation of the ACLS Student Community Benefit (ASCB) organization with the goal of which being to help the community through ASCB's ability, and in return, learn what it means to be a model citizen. ASCB's activities shall be under the supervision of ACLS when ACLS is in session at the R. J. Grey Junior High School or outside ACLS' business hours off campus.

Yes (6) --- Fugen Li / Judy Holmes / Lingya Zhou / Michelle Deng / Bob Xiong / Dick Calandrella

Abstain (1) --- Xuan Kong

No Vote (1) --- Yang Liu

MOTION APPROVED

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VIRTUAL BOARD BILL #11 --- December 2, 2008 --- COMPLETED

MOTION (Hanlan Liu) moves / Second by (Xuan Kong) --- to approve \$10 tuition adjustment for both language and culture classes at ACLS for 2009 Spring Semester.

Yes (5) --- Dick Calandrella / Fugen Li / Hanlan Liu / Xuan Kong / Judy Holmes

No (3) --- Yang Liu / Lingya Zhou / Bob Xiong

Abstain (1) --- Michelle Deng

No Vote (0)
MOTION APPROVED

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VIRTUAL BOARD BILL #10 --- October 30, 2008--- COMPLETED

MOTION (Bob Xiong) moves / Second by (Lingya Zhou) --- To reinstate Michelle Deng to the ACLS Board of Directors for the remainder of the 2007-2009 term
Yes (5) --- Bob Xiong / Dick Calandrella / Fugen Li / Lingya Zhou / Judy Holmes
No (2) --- Xuan Kong / Yang Liu
Abstain (0)
No Vote (1) --- Hanlan Liu
MOTION APPROVED

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VIRTUAL BOARD BILL #9 --- October 1, 2008--- COMPLETED

Motion (Hanlan Liu) moves / Second by (Xuan Kong) ---to approve the use of ACLS long-term fund to purchase 2 projectors for ACLS language education in the amount of \$2730.
Yes (8) --- Hanlan Liu / Xuan Kong / Fugen Li / Dick Calandrella / Judy Holmes / Lingya Zhou / Michelle Deng / Yang Liu
No (0)
Abstain (1) --- Bob Xiong
No Vote (0)
MOTION APPROVED

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VIRTUAL BOARD BILL #8 --- June 11, 2008 --- COMPLETED

MOTION (Xuan Kong) moves / Second by (Yanni Gou & Dick Calandrella) that Dr. Hanlan Liu be appointed as ACLS principal for academic year 2008-2009.
Yes (9) --- Bob Xiong / Fugen Li / Lingya Zhou / Yang Liu / Yanni Gou / Dick Calandrella / Judy Holmes / Xuan Kong / Michelle Deng
No (0)
Abstain (0)
No Vote (0)
MOTION APPROVED UNANIMOUSLY

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VIRTUAL BOARD BILL #7 --- June 7, 2008 --- COMPLETED

MOTION (Xuan Kong) moves / Second by (Bob Xiong) --- that the Finance Committee (minus Yanni) recommended that the bonus of ACLS Principal, Yanni Gou, for Spring 2008 semester be set at \$XXX. This is \$XX higher than Fall 2007 bonus, as a token of appreciation for her outstanding effort in events like ACLS fifth anniversary celebration and Sichuan Earthquake Relief fundraising.
Yes (8) --- Xuan Kong / Bob Xiong / Dick Calandrella / Fugen Li / Yang Liu / Judy Holmes / Michelle Deng / Lingya Zhou
No
Abstain
No Vote
MOTION APPROVED

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VIRTUAL BOARD BILL #6 --- May 13, 2008 --- COMPLETED

MOTION (Fugen Li) moves / Second by (Yanni Gou) --- that ACLS will donate to Sichuan earthquake victims up to \$3,000 from ACLS Long Term Fund which will be used to match the parent donation. These combined (sic) donations, except for those which parents prefer to donate to the designated organizations will go to China Red Cross

Yes (8) --- Lingya Zhou / Michelle Deng / Bob Xiong / Dick Calandrella / Yang Liu / Judy Holmes / Fugen Li / Yanni Gou

No

Abstain

No Vote

MOTION APPROVED

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VIRTUAL BOARD BILL #5 --- March 17, 2008 --- COMPLETED

MOTION (Yanni Gou) moves / Second by (Yang Liu) --- To create an Associate Treasurer in the Administration starting from Spring 2008 Semester

Yes (8) --- Yanni Gou / Dick Calandrella / Xuan Kong / Judy Holmes / Fugen Li / Michelle Deng / Yang Liu / Bob Xiong

No

Abstain

No Vote

MOTION APPROVED

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VIRTUAL BOARD BILL #4 --- February 4, 2008 --- COMPLETED

MOTION (Michelle Deng) moves / Second by (Bob Xiong) --- To propose four (4) scholarships to AB High graduates this year. The total amount will be \$2,000 with \$500 for each scholarship under 2 separate categories as described below.

This scholarship will be awarded to a student who has been accepted at an accredited college or university and who has expressed (preferably demonstrated) a strong interest in International Relations during high school and plans to pursue such interest as an undergraduate.

This scholarship will be awarded to a student who has been accepted at an accredited college or university and who has studied Chinese culture or language for three years or more and plans to continue to do so in the future.

Yes (9) --- Lingya Zhou / Bob Xiong / Judy Holmes / Dick Calandrella / Michelle Deng / Yang Liu (9 members voted / 3 not located)

No (0)

Abstain (0)

No Vote (0)

MOTION APPROVED

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VIRTUAL BOARD BILL #3 --- January 27, 2008 --- COMPLETED

MOTION (Dick Calandrella) moves / Second by (Bob Xiong) --- That the ACLS Board review the attached draft (Copy V1) of the Massachusetts Governor letter re the 5th Anniversary of ACLS.

Yes (6) --- Dick Calandrella / Fugen Li / Xuan Kong / Yanni Gou / Bob Xiong / Michelle Deng

No (0)

Abstain (0)

No Vote (3) --- Judy Holmes / Lingya Zhou / Yang Liu

MOTION APPROVED

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VIRTUAL BOARD BILL #2 --- January 26, 2008 --- COMPLETED

MOTION (Xuan Kong) moves / Second by (Bob Xiong) --- the Finance Committee recommends that the bonus for Principal Yanni Gou be set at \$260 for Fall 2007 Semester just ended.

Yes (8) --- Fugen Li / Michelle Deng / Judy Holmes / Lingya Zhou / Dick Calandrella / Bob Xiong / Xuan Kong / Yang Liu

No

Abstain

No Vote (1) --- Yanni Gou (did not vote on her own bonus)

MOTION APPROVED

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VIRTUAL BOARD BILL #1 --- September 24, 2007 --- COMPLETED

MOTION (Dick Calandrella) moves / Second by (Michelle Deng) --- That the ACLS Board of Directors authorize a donation of \$2,000 to the Acton Public School system from the proceeds of the 2nd Annual Acton Traditional Chinese Music & Dance Night performance, and if sufficient funds are not available from the Music Night proceeds, then the balance required be taken from the ACLS Long Term Fund

Yes (8) --- Bob Xiong / Lingya Zhou / Xuan Kong / Michelle Deng / Yang Liu / Yanni Gou / Judy Holmes / Dick Calandrella

No (0)

Abstain (1) --- Fugen Li

No Vote

MOTION APPROVED

-END-