

## ACLS Volunteer Application Form 2012-2013

<b>NAME</b>	<i>(Chinese)</i>		<b>Gendor</b>	<b>DOB</b>		<b>HOME PHONE:</b>
	<i>(English)</i>		M F	<b>GRADE</b>		
<b>HOME ADDRESS:</b>						
THE BEST WAY TO CONTACT YOU (Check one)				<b>EMAIL ADDRESS</b>		
<i>Email</i>	<i>Cell phone</i>	<i>Home phone</i>	<b>CELL PHONE</b>			
			<b>Parent's EMAIL:</b>			
<b>YOUR SPECIALTY or INTEREST:</b>						
TIME CAN VOLUNTEER:(you can choose both or either)						
<b>2:00-3:40</b> (Chinese Class)			<b>3:50-4:50</b> (Culture Class)			
<b>your Chinese level(if apply for Chinese Class)</b>						
Reading:	Excellent very good good	Writing:	Excellent very good good	Speaking:	Excellent very good good	Other:(please comment)
<b>ANY POSSIBILITIES OF ABSENCE DUE TO CONFLICTS WITH YOUR ACTIVITIES:</b>						
<b>What Activities:</b>						
<b>How many times may be absent in a semester</b>						
<b>REQUESTS/COMMENTS:</b>						

### ACLS Volunteer Rules

The ACLS Volunteer Program is intended to (1) support the ACLS academic needs, and (2) provide high school students with a tangible way of serving their community.

ACLS Volunteers must clearly understand that this voluntary work is based on a mutual agreement between the School and you, therefore you are asked to be aware of and to obey the following rules. Should there be any objections to the rules, please disregard the signature portion below.

- 1 Volunteers must be accountable and responsible in their assigned works.
- 2 Volunteers are expected to be at their assigned work place promptly. They should not engage in unnecessary conversation beyond their supervisors' expectation.
- 3 Unless it is an unexpected emergency, volunteers shall notify the Assistant Principal **7** days prior to his/her absence.
- 4 Absence of duty without notice may not be tolerated more than **one** occurrences. You position will be suspended after then. No Credit will be given
- 5 Absence of duty with notice may not be tolerated more than **three** occurrences. You position will be suspended after then. No Credit will be given
- 6 It is the volunteers' responsibility to complete their time sheet and submit a copy every month for their recognized work hours.

**Signature of Agreement** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Parent's Name (print):** \_\_\_\_\_

**Date:** \_\_\_\_\_